



BORNBLUM
JEWISH COMMUNITY SCHOOL

Parent Handbook
2019-2020 5779-5780

TABLE OF CONTENTS

This Parent Handbook is intended as an easy to use reference guide to Bornblum Jewish Community School. Please do not hesitate to contact the administration if you have questions about the content of this handbook.

Mission, Vision and Core Values	4
School Administration/Staff	5
Faculty	6
Board of Directors	8
Accreditation and School Structure	9
Attendance and Punctuality	10
School Hours	10
Aftercare Program and Morning Care	11
Arriving Late and Leaving Early	11
Arrival and Dismissal Procedures	12
Cancellation and Early Closing of School	13
Medication and Student Health	13
Uniform	14
Lunches and Other Food at School	15
Security and Student Safety	16
Student Honor Code	16
Student Behavior	17
Bullying and/or Harassment	18
Alcohol, Drugs, Vaping and Tobacco	18
Weapons	19
Electronic Device Use and Policy	19
Textbooks and Supplies	19
Lockers	19
Lost and Found	20
Student Leadership	20
Social Responsibility	20
Homework and Tests	21
Haiku for Students	21
Haiku for Parents	21
ParentLocker for Parents	21
Academic Reporting and Progress	22
Academic Support and Enrichment	22
Specialty Classes	23
Conferences With Teachers and/or Administrators	24
Student Files	24
Honors and Awards	25
Student Advocates and Mishpachot (Families)	26
Field Trips	26
Parent Drivers	27
Israel For Real	27
Parent-School Covenant	28
Parent and Grandparent Participation	29

Jewish Life at Bornblum	30
Re-enrollment	31
Fees Other than Tuition	31
List of Commonly Acceptable Kosher Symbols	33

MISSION, VISION AND CORE VALUES

Mission

To provide all Jewish children a superior education, while inspiring them to achieve their individual potential.

Vision

To motivate and prepare our students to become highly educated citizens and community leaders.

CORE VALUES

Academic Excellence

We provide the highest caliber dual language, integrated curriculum, with state-of-the-art technology. Our progressive curriculum individually nurtures students to become creative, critical and confident thinkers. Graduates are prepared to excel in the finest high schools and colleges.

Jewish Identity

We inspire pride in being Jewish and a love of Torah in all its forms. We instill an appreciation of Jewish philosophy and religious practices. We foster a deep commitment and lifelong relationship with the Jewish people, the State of Israel and a mastery of its native language, Hebrew.

Inclusiveness

We are a community school recognizing and respecting the varied paths to Jewish identity and observance held by our families. We strive to create a school in which all Jewish children learn together in an environment of mutual respect informed by meaningful learning about the diversity of Jewish life and practice and our shared traditions, texts and language.

Intellectual Curiosity

We encourage intellectual inquiry to create independent thinking, reasoning and learning. Our students develop an acute ability to passionately create and express their own thoughts, which establishes a strong sense of self and a lifetime love of learning.

Social Responsibility

We promote social responsibility as a key component of the Bornblum experience. Through Jewish values such as Chesed (Kindness), Tzedakah (Charity) and Tikun Olam (Repairing the World), we graduate responsible citizens with the desire and tools to make a positive difference in their Jewish community and the world in which they live.

Affordability

We make a Bornblum education affordable and accessible to any Jewish family wanting a Jewish education for their child through the generosity of the Bornblum Foundation and other community scholarship funds.

SCHOOL ADMINISTRATION/STAFF

Mr. Daniel R. Weiss
Head of School

(901) 747-2665 x 102
dweiss@bornblum.org

Mrs. Sally Baer
Assistant Head of School/General Studies Principal

(901) 747-2665 x 101
sbaer@bornblum.org

Mrs. Michal Almalem
Jewish Studies Principal

(901) 747-2665
malmalem@bornblum.org

Mr. Scott Ostrow
Director of Development

(901) 747-2665 x 105
sostrow@bornblum.org

Mrs. Abby Felsenthal
Director of Admissions

(901) 747-2665 x 108
afelsenthal@bornblum.org

Mrs. René Fumich
Finance Manager

(901) 747-2665 x 108
finance@bornblum.org

Mrs. Sandra Reyes
Executive Administrative Assistant

(901) 747-2665 x 103
sreyes@bornblum.org

Mrs. Patti Elster
Administrative Assistant

(901) 747-2665 x 100
pelster@bornblum.org

Mrs. Felicia Riedell
Support Staff

friedell@bornblum.org

Mr. Jesus Escandon
Maintenance Supervisor

Mr. Luterio Ramirez
Building Maintenance

FACULTY

Bornblum faculty do not have direct phone extensions. Therefore, email is the best way to reach them.

Mrs. Michal Almalem

Jewish Studies

malmalem@bornblum.org

Ms. Pamela Buchwalter

First Grade General Studies

pbuchwalter@bornblum.org

Mrs. Eve Cooper

Fourth Grade General Studies

ecooper@bornblum.org

Mrs. Annette Eisenberg

Lower School General Studies Support

aeisenberg@bornblum.org

Mrs. Ariel Figueroa

Kindergarten

afigueroa@bornblum.org

Mrs. Nirit Zukerman-Gast

Kindergarten and 3rd Grade Jewish Studies

nzukerman@bornblum.org

Mrs. Paula Greenberg

Art

pgreenberg@bornblum.org

Mrs. Susan Groppe

K-5 Music

sgroppe@bornblum.org

Mrs. Tamar Hershkovitz

5th Grade and MS Hebrew and Jewish Studies

thershkovitz@bornblum.org

Ms. Michelle Johnson

Middle School Math, 3-5 Enrichment Math

mjohnson@bornblum.org

Mrs. Deanna McAlexander

Middle School English and Social Studies

dmcalexander@bornblum.org

Mrs. Bracha Nahary

Lower School Jewish Studies Support

bnahary@bornblum.org

Mrs. Ifat Nahum

Fourth Grade Hebrew and Jewish Studies

Third, Fifth and MS Hebrew

ifatnn@bornblum.org

Mrs. Rachael Rovner
First Grade General Studies
Social Emotional Growth Coordinator

rrovner@bornblum.org

Ms. Ruth Samuels
Third Grade General Studies

rsamuels@bornblum.org

Mrs. Samantha Schmidt
General Studies Enrichment
Librarian

sschmidt@bornblum.org

Mr. Robert Schueller
MS Coordinator, MS Study Skills Teacher,
Debate Coach, Model UN Advisor, Student Council Advisor

rschueller@bornblum.org

Ms. Stephanie Slough
Middle School Science and
Lower School STEM Coach

sslough@bornblum.org

Mr. Amir Sharabi
Computer Science and Technology

asharabi@bornblum.org

Mrs. Maya Sharabi
First and Second Grade Jewish Studies

msharabi@bornblum.org

Mrs. Cynthia VanGunda
Fifth Grade General Studies
ERB and Curriculum Coordinator

cvangunda@bornblum.org

Mrs. Cindy Vinsonhaler
Physical Education

cvinsonhaler@bornblum.org

BOARD OF DIRECTORS

Bornblum Jewish Community School is an independent organization governed by the Board of Directors. The school board sets school policy and is responsible for the financial stability of the school. The task of the Head of School is to administer the policies of the Board.

Officers/Executive Committee

Marc Sorin, President

Jill Shanker, Vice-President, President-Elect

Janice Ringel, Treasurer

Rachel Phelps, Secretary

Adam Lazarov, Counsel

Lisa Harris, Immediate Past President

Board Members

Amy Egerman

Anne Reef

Rhonda Feiler

Janice Ringel

Margo Fogelman

Jerry Siegler

Naomi Katz

Patti Weiss

Judy Moss

Ken Zakalik

ACCREDITATION AND STRUCTURE

ACCREDITATION AND AFFILIATION

Bornblum Jewish Community School is accredited by AdvancED. The school is a member of the Memphis Association of Independent Schools (MAIS) and Prizmah: Center for Jewish Day Schools.



PRIZMAH

Center for Jewish Day Schools

SCHOOL STRUCTURE

Bornblum Jewish Community School offers classes in grades K-8. The program is organized in two divisions: the Lower School, which includes grades K-5, and the Middle School which includes grades 6-8. Both divisions operate under the supervision of the Head of School in partnership with the General and Jewish Studies Principals.

Lower School Structure: Each class in the Lower School has separate General and Jewish Studies teachers. The General Studies teacher teaches language arts, math, science and social studies, and the Jewish Studies teacher teaches Hebrew, Torah and Jewish traditions. The students have classes each week with specialist teachers for art, technology, music, library and physical education.

Middle School Structure: The faculty operates as a departmentalized team. Students study literature, English composition, math, science, technology, social studies/history, Hebrew, *Tanach* (Bible), Jewish Law and Jewish History. In addition, students participate in an elective period, various mitzvah projects, and specialty courses in art and physical education.

Meeting the individual needs of every Bornblum student is a top priority. Support and enrichment are provided when appropriate either in the classroom, in the support or enrichment program, or both.

ATTENDANCE AND PUNCTUALITY

Academic success depends on being in school, ready to learn. Please make every effort to have your child in school on time, all day, every day if he or she is well. Absence and tardiness are tracked daily and reflected on report cards and your child's academic transcript. If your child is not able to be in school, it is the student's responsibility to complete all work covered in class and all homework given during his or her absence. All tests and quizzes missed must be taken as specified by the assigning teacher. In Middle School missed tests and quizzes are taken during working lunch unless otherwise specified by the teacher. Students who are absent on standardized test days may be required to make up the missed exams on a Sunday. There will be a charge to parents for funding the cost of proctors for makeup tests.

Lower School Attendance Policy

In the lower school, attendance is two separate blocks. The first block is from the beginning of school until lunch. The second block is from after lunch until the end of the day. A student who misses an entire block is counted as absent for the block. A student who comes late to a block is counted as tardy for that block.

The morning classroom teacher is responsible for taking attendance each morning and entering it in Parent Locker. The General Studies or Jewish Studies teacher who is assigned to the class immediately after lunch or after a special will take attendance again and enter it in Parent Locker by the end of the day.

Middle School Attendance Policy

The middle school consists of nine separate periods. Teachers will take attendance at the beginning of each period and enter it in Parent Locker by the end of the day. A student who misses an entire period is absent for that period. A student who comes late to a period is tardy for that period.

SCHOOL HOURS

The school building is open from 7: a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 3:00 p.m. on Fridays. Classes begin promptly at 8:00 a.m. Monday through Friday. Students are encouraged to arrive prior to 8:00 a.m., so they may organize and prepare for the day. They are allowed to go to class as early as 7:45 a.m. School ends at 3:30 p.m. Monday through Thursday and ends at 3:00 p.m. on Fridays. Students staying later than 3:30 p.m. must attend Aftercare or another school-approved after school activity. Except for a pre-arranged meeting or activity where staff is present. No student or parent is permitted to stay in the building after 5:30 p.m., or 3:00 p.m. on Fridays.

Regular office staff is available to assist parents in person or by phone Monday through Thursday from 7:30 a.m. to 3:30 p.m. and 7:30 a.m. to 3:00 p.m. on Friday. After 3:30 p.m., the office is staffed by volunteers Monday through Thursday for the purpose of letting people in and out of the building.

AFTERCARE PROGRAM AND MORNING CARE

Bornblum provides an opportunity for extended care in the morning before school and in the afternoon. It is our goal to make extended care times rewarding, stimulating and safe for all students. There is no Aftercare on Fridays or on noon dismissal days.

Morning Care

Morning care is available from 7:30 a.m. to 7:45 a.m. Morning care gives students the opportunity to relax with friends and transition into the school day.

Lower School students who arrive between 7:30 a.m. and 7:45 a.m. go to Morning Care. Students are dismissed from Morning Care to their classrooms at 7:45 a.m.

Middle School students who arrive between 7:30 a.m. and 7:45 a.m. go directly to their lockers to unpack. They may stay in the Middle School hallways to socialize and prepare for their day until 7:45 a.m., at which time they report to Homeroom, followed by T'fillah. A teacher will be on duty in the Middle School hallway to monitor student behavior and activity during this time. All students arriving after 7:45 a.m. should get what they need from their lockers quickly and report directly to T'fillah prior to the bell ringing.

Aftercare

The goal for aftercare is to provide a safe environment along with some quiet work time so students may begin their homework. The cost of aftercare will be made available to parents prior to the start of the school year along with detailed information about registering for the program.

1. All students will have structured homework time based on their age, but there is no monitoring of their progress in completing homework during aftercare.
2. Students will be divided into three groups: K-2, 3-5 and 6-8.
3. Each group will have adult supervision
4. Aftercare is available to all students at Bornblum. In order to participate in aftercare, children must be picked up by 5:30 p.m. Our aftercare staff is scheduled to leave at 5:30 p.m. Students who are picked up after 5:30 p.m., will be charged an additional \$10 per 15 minutes.
5. Aftercare has three main components for all students:
 - a. Snack time (brought from home).
 - b. Structured homework time.
 - c. Supervised free time.

ARRIVING LATE AND LEAVING EARLY

Throughout the year there may be times when your child will arrive late to school or require early dismissal. Our goal is to cause the least disruption to our classrooms in these situations. When a student arrives late, he or she must be signed into school by a parent or responsible adult. After being signed in, the student will receive a tardy slip. Late students should enter class quietly and ready to learn. Each teacher will instruct students with regard to specific procedures for entering

class late. Parents should not escort students to class when they are late.

Students leaving early will only be released when the designated parent or other designated person comes into the office to sign the student out. Since we attempt to maximize learning time and minimize disruption, we will call for your child to come to the office once you have arrived at the office. Please allow time for your child to gather his or her belongings and come to the office from his or her class.

ARRIVAL AND DISMISSAL PROCEDURES

The safety of your child is always our primary goal. Gates will remain open during designated carpool times and will remain closed and locked at all other times. If you arrive before or after the gates are open, use the call box at the gate entrance to call the office.

After you identify yourself, the office staff will buzz you in. The procedures listed below are the standard procedures but are subject to change without notice if necessary. Please follow any instructions provided by faculty and administration.



Please be sure to drive slowly when dropping your child off.

No unattended car is permitted to be parked in the striped fire/emergency vehicle lane in front of the school at any time. If you are unloading items to be brought into school, please unload your car to the sidewalk, move your vehicle and then bring the items into school.

You will be given a car tag with a carpool pickup number. Each family will receive three of these window cling tags. One must be displayed in the lower right corner of the front window of any car picking up your child. Displaying these tags is not only part of our student safety and security system, but students are dismissed to cars according to these numbers. Please note that only those adults who have been designated in writing by you may pick up your child. These designations are made in writing at the beginning of school and may only be amended in writing provided to the front office, no later than 3 p.m. on the day of dismissal.

Arrival

Morning drop off is at the front entrance. All cars are to line up single file in front of the main building and drop off children as directed. From 7:30 a.m. to 8:00 a.m. a member of the faculty or administration will assist young children out of their cars and direct them to their destination. Students are not permitted to enter or exit cars until the car has reached the sidewalk area next to the building. During drop off please proceed safely and as quickly as possible. If you wish to walk your child into school, please park in a parking space and cross carefully to the front entrance. Parents must accompany students who arrive after 8:00 a.m. to the office to sign them in.

Dismissal

The after-school pick up procedure maximizes your student's safety and was coordinated with the local police precinct. Students are dismissed at 3:30 p.m. (3:00 p.m. on Fridays). As with drop off in the morning, there is only one pick-up zone for school dismissal, which is on the Kirby Parkway side of the building. Enter the property through the West gate driveway on Humphreys (the entrance farthest from Beth Sholom). Once entering the gate, proceed along the curb closest to the school and form a single line along that curb. As the line moves, proceed past the portico and through the exit fence at the end of the property. Turn right along the curb closest to the Kirby side of school. Students will exit the two gates along the Kirby side to be loaded into cars. Students will be called out of the buildings via carpool number for both the lower and middle schools. Once your carpool is loaded into your car, carefully pull out of line and exit through the Kirby Parkway driveway. If you are parking in the Beth Sholom parking lot to pick up your students, you must walk to the dismissal area and give the staff worker your carpool number. No students will be allowed through the gate unless directly loading into a vehicle from the curb side or escorted across the parking lot by their carpool driver.

CANCELLATION AND EARLY CLOSING OF SCHOOL

Bornblum makes an independent decision regarding closing for weather-related conditions. Should school be canceled, have a delayed start, or close early, you will receive a text alert from the Remind system announcing this status. We will also send an email announcing the schedule change.

MEDICATION AND STUDENT HEALTH

Each student must have a current health care form on file with the school. This form indicates basic medical information, medications taken and schedule and indicates permission regarding over-the-counter medication. It also contains medical emergency contact information and any medical limitations. If a student is seriously injured at school and the parents and emergency contact persons are unavailable, the student will be transported to the nearest medical facility. All students must have required immunization records on file with the school.

Any medication, including over-the-counter pain medications like aspirin, ibuprofen or Tylenol, to be dispensed to your child at school must be given to the Executive Assistant. Medication will only be accepted and dispensed if it is in the original pharmacy container and labeled with the child's name, name of the medication, frequency of dosage and name of physician. The school staff will not dispense any medication without written permission. Notify the school in writing if a child is taking any regular medication at home. Please note the dosage and possible side effects.

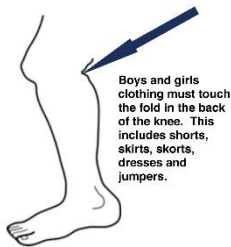
UNIFORM

Bornblum students are required to wear the Bornblum uniform each day to school. The school uses Land's End as its exclusive uniform provider.

The basic uniform consists of navy or khaki pants and a long or short sleeve polo shirt in navy, white or maize with the school logo embroidered on it. Pants may be purchased at Land's End or any other store, but they must be a similar style, material and fit to the examples specified on the Land's End site. Cargo style pants are not allowed. Polo shirts must be purchased from Land's End. Every student is required to have at least one navy polo shirt with the school logo.

In addition to these basic items, students can wear the following items (all must be purchased from Land's End):

1. Girl's jumper (two styles in navy and khaki—both with logo)
2. Girl's cotton dress (two styles in navy and khaki—both with logo)
3. Girl's skirt/skort (four styles in navy and khaki)
4. Boy's/Girl's shorts (two styles in navy and khaki)
5. Boy's/Girl's v-neck sweater (in navy or maize with logo)
6. Girl's cardigan sweater (in navy or maize with logo)
7. Boy's/Girl's full zip fleece jacket (in navy with logo)
8. Boy's/Girl's crew sweatshirt (in navy with logo)
9. Middle school boy's/girl's oxford button down shirt (in white with logo)



What length must bottoms other than long pants be?

The school's uniform policy requires that all students (both boys and girls) wear bottoms (including jumpers, dresses, short, skirts, and skorts) that at least touch the fold in the back of the student's knee. Land's End offers each of the pieces in various lengths. It is your responsibility to purchase a length that meets the uniform requirement. Please keep in mind that your child will likely grow taller throughout the year but will still have to meet the length requirement, regardless of this growth.

If a student comes to school out of uniform and the situation cannot be resolved in school, you will be contacted. Students will wait in the office for you to arrive with their uniform clothes. If you are unable to bring them uniform clothes within a reasonable time, the student will need to be picked up from school and will only be allowed to return once in uniform. If available the student may be loaned an appropriate uniform to change into, so that the least amount of class time is missed.

The first and third Wednesday of each month beginning in September is spirit day and students may wear any shirt or sweatshirt bearing the Bornblum or Bobcat logos. Uniform bottoms or jeans (with no rips or holes) are still required on spirit day.

Boys wear a kippah (yarmulke) throughout the school day. Boys should also cover their heads on school field trips and during any school sponsored activity. Sharing of kippot is not permitted. We recommend labeling your child's kippot or purchasing a personalized kippah for your child. We suggest that your child keep an extra kippah or two in his desk. While we keep a few extra kippot in the office, we ask that students bring their own from home. Students who regularly "borrow" from the office will be asked to replenish the school supply by purchasing new ones.

LUNCHES AND OTHER FOOD AT SCHOOL

Bornblum Jewish Community School seeks to create an environment that is comfortable for all Jewish students. As such, Bornblum is a kosher facility. During the school day and on all school trips and programs, we keep kosher. Our authority on matters of kashrut is the Head of School. If kashrut is new to you, we would be happy to recommend some resources, or you are welcome to ask the Head of School any questions you may have.

Classroom Snacks

Students will have the opportunity to bring snacks for their individual consumption at various times throughout the day. Each class has its own system of snacks. Please consult with your child's teacher if you have any questions. Note that if your class provides shared snacks, all items served must be marked with an acceptable kosher symbol. A list of acceptable kosher certifications is attached to this handbook for your reference. If you have any questions about whether something is kosher, please ask the Jewish Studies Principal or the Head of School.

Lunch

The school contracts with a kosher caterer to provide a daily lunch program. Students may participate in the catered lunch program at school or bring a lunch from home.

On any day of the week, students bringing their lunch may bring a dairy or parve (neither milk nor meat) lunch from home or a meat lunch from a vendor that provides certified, sealed kosher meals. Acceptable kosher supervision includes all certifying agencies listed on the Chicago Rabbinical Council (CRC) website, as well as the Va'ad of Memphis and Rabbi Levi Klein of Chabad.

Even if you keep a kosher kitchen at home, you may not send meat from your home for your child's lunch. Students who bring meat from home that is not appropriately labeled will be asked to call home for a new lunch to be brought. All students must eat on a paper placemat that is provided by the school. No food may be shared at lunch.

Lunches that are brought from home should be clearly labeled with your child's name. Keep in mind that lunches will be stored unrefrigerated in the classroom.

Food for Parties

The general rule of our school regarding food is that it may not be shared. We recognize, however, that there are times when food will be distributed to students, such as birthday

parties, special programs, or as class rewards. As a community school, it is critical that all Jewish families feel comfortable attending Bornblum. Thus, food distributed to children at school adheres to community standards of kosher supervision that are stricter than those related to your child's individual consumption. Birthday parties are only permitted in the morning and must be completed no later than thirty minutes before lunch.

Distributed food either must come from a certified kosher caterer, store or bakery. If it is packaged food, it must be marked with appropriate symbols of kashrut supervision. Homemade items may not be brought in. If you are not sure if something is kosher, please ask the Jewish Studies Principal or Head of School before bringing the item to school.

SECURITY AND STUDENT SAFETY

While we do not anticipate security issues or emergencies, we do plan for them. These plans include a variety of security measures described below.

Visitor Sign-In Procedure

All visitors to the school, including parents, are required to report to the office before proceeding to any other part of the building. In the office, you will be asked to sign in and will receive a visitor badge. You must wear the badge in a visible location at all times when in the school.

Visitors are permitted to visit classrooms with advanced notice. If you are at school to visit your child's class, please come to the office to check in first. If you are coming to school to drop off items your child forgot (lunches, homework, books, etc.), please bring these items to the office. Office staff will notify the teacher that items have been dropped off.

Safety and Security Drills

During the school year, your child will experience a number of different security and safety drills. These include regular fire drills, as well as earthquake, tornado, evacuation, lockdown, and other security drills.

STUDENT HONOR CODE

At Bornblum Jewish Community School we not only teach information, but we develop our students' character. To be a Bornblum student requires that students hold themselves to a high level of honesty, integrity, and responsibility. Each student is bound by the Student Honor Code and is expected to act at all times in accordance to its principles.

- Bornblum students conduct themselves with Derech Eretz which is a high level of honor and ethics.
- Bornblum students respect themselves, one another, teachers and administrators and act at all times in ways that demonstrate this respect.
- Bornblum students tell the truth and act honestly.

- Bornblum students act in a caring manner toward those around them, offering help when needed.
- Bornblum students are responsible and prepared, always taking responsibility for their own actions regardless of the consequences.
- Bornblum students contribute to the well-being of our school community through active participation and leadership.
- Bornblum students are “Upstanders,” standing up for what is right and for one another.
- Bornblum students do their own work and do not plagiarize the work of others.

STUDENT BEHAVIOR

A Bornblum education is a privilege that comes with certain expectations and responsibilities. Overall, we view student behavior as a partnership between students, parents and the school to provide students a safe and orderly place to learn.

Students must comply with the Student Honor Code and all other rules and behavioral expectations of the faculty and administration. Discipline is handled first at the classroom level by the classroom teacher. Different teachers have different systems for classroom management. At the beginning of the school year your child’s teacher will provide information about his or her behavioral expectations and classroom management system. Corporal punishment is not permitted for any reason at Bornblum.

If a student’s behavior becomes disruptive to the class or becomes a regular problem, faculty may refer that student to the General Studies Principal, the Middle School Coordinator or the Head of School. Should a referral occur, the incident will be documented in the child’s school file and parents will be contacted. After a proper investigation and consideration, disciplinary consequences may be given to the student. Determining the appropriate disciplinary consequence is at the discretion of the administration, but may include any or all of the following whether or not a previous step has been taken:

- A verbal warning
- A written warning
- Service assignments
- In-school suspension
- Out-of-school-suspension
- Expulsion

Bullying and/or Harassment

Bornblum Jewish Community School is committed to providing a safe, secure, positive, productive and nurturing educational environment that is free from bullying and/or harassment of any kind for all of its students, employees and volunteers. Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or school employees. It is further defined as unwanted and repeated written, verbal, cyber, or physical behavior, including threatening, insulting, or dehumanizing gesture, by an adult or student, that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation; unreasonably interfere with the individual's school performance or participation; or the electronic social network which is also a means of inflicting psychological harm; and may involve but is not limited to:

1. Unwanted teasing
2. Social exclusion
3. Threat
4. Intimidation
5. Stalking
6. Physical violence
7. Theft
8. Sexual, religious, or racial/ethnic harassment
9. Public humiliation
10. Destruction of property

Determination of Scope of Investigation\When a report of bullying and/or harassment has taken place, the Head of School and/or the Principal will promptly initiate a preliminary investigation to determine whether there is reasonable suspicion to believe such an act has occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and includes.

- a. Recommended remedial steps necessary to stop the bullying and/or harassing behavior.
- b. A written final report to the Head of School.

The disciplinary action may be unique to the individual incident and may vary in method and severity based on the Head of School's discretion.

ALCOHOL, DRUGS, VAPING AND TOBACCO

The use or possession of alcohol or illegal drugs by students is grounds for expulsion. Bornblum is a tobacco free campus, and no tobacco use or vaping is permitted at school, at school activities or on school trips. Any student violating this policy may face out-of-school suspension for an amount of time the administration deems appropriate or expulsion. Suspended students will be responsible to turn in all classwork and homework.

WEAPONS

Weapons or items that appear to be weapons are not permitted on school grounds, except by security personnel contracted by the school. Whether or not an item constitutes a weapon in violation of this policy will be determined at the reasonable discretion of the Head of School. Any student violating this policy may face out-of-school suspension for an amount of time the administration deems appropriate or expulsion. Suspended students will be responsible to turn in all classwork and homework.

ELECTRONIC DEVICE AND USE POLICY

For purposes of this policy “Electronic Device” means a privately-owned wireless and/or portable electronic device. These devices may include but are not limited to the following: mobile communication systems, smart technologies, portable internet devices, entertainment systems, and any other communication technologies that can be used for word processing, wireless internet access, image capture and recording, and sound recording.

Unless otherwise directed by a teacher, use of electronic devices during the day, including time between classes and during lunch, is prohibited. Students are not allowed to take photos or make recordings (both audio and video) on school property unless directed to do so by a teacher.

If a student violates this policy, the electronic device will be confiscated and returned at the end of the day. If the device is confiscated a second time, the device will be labeled, secured, and placed in the office. The electronic device will be released to the student’s parent after the student has complied with any other disciplinary consequences. Students who violate the electronic use policy may not be allowed to bring any electronic devices to school.

TEXTBOOKS AND SUPPLIES

Textbooks and classroom supplies are included in tuition and fees and will be available to students as needed.

LOCKERS (6TH THROUGH 8TH GRADES)

Students are assigned lockers to use to keep books, coats, and materials in good order. Your child is welcome to decorate the inside of his or her locker with items that will not cause any permanent damage to the locker. Students are encouraged to bring locker shelves to expand the amount of storage space in each locker.

Lockers are provided to students as a privilege and for their convenience. However, your child should not have any expectation of privacy for his or her locker. Lockers are subject to inspection or search by teachers and administration at any time. In addition, parents who wish to get materials from their child’s locker may see the homeroom teacher for the locker number. Students are not permitted to change lockers without permission of their homeroom teacher.

LOST AND FOUND ITEMS

Lost and found items will be placed in a box in the front office. If your child is missing an item, please check the lost and found box. The box will be emptied monthly and any items left in the box will be disposed of or donated to charity where appropriate.

STUDENT LEADERSHIP

Bornblum provides many meaningful opportunities for student leadership. These opportunities provide the chance to develop skills that will help them in high school and beyond.

Student Council

The Student Council's purpose is to represent the entire student body by providing guidance and leadership. It consists of a group of elected officers and fifth through eighth grade representatives who meet on a regular basis. The Council plans and schedules many of the student activities and student fundraisers.

Yearbook Staff

Students in sixth through eighth grade are eligible to join the yearbook staff which produces the annual school yearbook. Students in seventh and eighth grade are eligible for leadership positions on yearbook staff.

SOCIAL RESPONSIBILITY

Learning to take responsibility for the world around us is a central tenet of Judaism and an important part of a Bornblum education. Students learn social responsibility by participating in three different areas.

Chesed (Kindness)

Each day at Bornblum, students are given a variety of opportunities to show chesed or kindness. Whether it is helping a classmate when something drops, holding the doors for others, showing respect for teachers and administrators, or just having a kind outlook toward the world, Bornblum students are encouraged to make the lives of those around them better every day.

Tzedakah (Giving Charity)

Money for Tzedakah (charity) is collected regularly each Friday. Helping others is one of the basic elements of Judaism and every student should give Tzedakah from his or her own money, even if only a small amount.

Tikkun Olam (Repairing the World)

All Bornblum students will be involved in Tikkun Olam. These projects are designed to teach the value of helping others. Lower School students' Tzedakah and Tikkun Olam projects

include collecting money, providing needed supplies and entertaining or providing services for others in need. The Middle School students may also be involved in these charitable activities but incorporate other in-depth community service projects throughout the year. Middle School students have a ten-hour community service requirement that must be fulfilled in order to advance to the next grade or, for eighth graders, to graduate. All community service hours must be approved by the student's homeroom teacher and logged on the school's community service log.

HOMEWORK AND TESTS

Homework is assigned for the purposes of review and retention of new learning, establishing responsibility and good study habits and incorporating research and creative expression into our academic program. Teachers will share their homework guidelines with students and parents at the beginning of the school year.

Generally, homework will be given on a daily basis and should be turned in as instructed by each teacher. Homework assignments should reflect the student's best effort and should be neat and legible. All work must be the student's own. Copying of another's homework (plagiarism) will minimally result in a grade of zero for both students. Any homework not turned in on the date due may result in a reduced grade for each day it is late, and the student may be required to complete the work during lunch or recess.

HAIKU FOR STUDENTS

Bornblum students have an amazing opportunity to extend the classroom to their computer with our online learning management system called Haiku. Each student has a unique login to this web-based program. Each class has a Haiku page open to the members of that class and their parents. On Haiku, students will find their homework, supplemental learning materials, test reviews, online tests and quizzes, news and announcements and much more. Your child's success in school depends on his or her regularly checking Haiku. Younger children may need help from their parents accessing and understanding Haiku.

HAIKU FOR PARENTS

Haiku is a powerful, online learning management system. It allows teachers to provide a vast array of educational supplements for students, but it also serves as an important hub of information for both students and parents. It is critical to your child's success at Bornblum that you become familiar with and regularly use Haiku. On Haiku, you will find your child's homework, lists of tests and quizzes, long-term projects, as well as study guides to help you to help your children. Much of this information is located only on Haiku which is why it is important that you regularly access it. The school provides both group and individual training sessions early in the school year for your convenience.

PARENTLOCKER FOR PARENTS

ParentLocker is the school's student management system that is used by faculty to enter grades and attendance. It also houses demographic information about each student. Use of Parent Locker is mandatory. Daily entry of attendance is required, and grades must be entered within a reasonable amount of time after assignments/tests are submitted to the teacher. Training is available from the school's Technology Director.

ACADEMIC REPORTING AND PROGRESS

Your child's academic success is important to us which is why the school puts academic information at your fingertips all the time. Through ParentLocker, you have instant access to your child's academic progress whenever you choose.

Grades and Report Cards

Report cards will be released no later than ten school days after the end of the marking period each quarter. Please remember that Bornblum does not distribute paper report cards (except in kindergarten). Your child's daily, weekly and quarterly grades are available at any time on ParentLocker. When you access your child's report card, please read it carefully. We regard report cards as important documents charting students' progress.

Students are promoted to the next grade based on the grades they earn on their report cards. Any student who receives a failing grade for the year, in two or more major courses (classes that meet at least four times per week), will not be promoted to the next grade. Any student who receives a failing grade for an End of Year average in Reading, English or Math may not be promoted to the next grade.

ACADEMIC SUPPORT AND ENRICHMENT

Bornblum is focused on meeting the needs of each student. For some students, this includes the need for support or enrichment.

Support Program

The Bornblum Support Program is designed to help students who need additional support with our General Studies and/or Jewish Studies curriculum. Pull out support and in-class support are both offered by the school and will be provided based on individual students' needs. The school employs a full-time, general studies learning specialist as well as a part-time Jewish studies support teacher. Eligibility for the General Studies support program requires that the student has received an outside educational evaluation and has received a recommendation for modified learning. At any point, if your child's teacher or the administration feels that educational testing is in your child's best interest, a conference will be scheduled with you to discuss our recommendations.

Once admitted to the support program, students will receive education support designed to increase the students' content area skills by providing intensive small group instruction and/or one-on-one instruction using different teaching strategies and adapted materials as

needed. The Learning Specialist helps in mutually agreed areas of concern as identified by both the regular classroom teacher and the support teacher. The ultimate goal of the program is to mainstream children back into the regular classroom once they have reached an expected level of performance.

Enrichment Program

Enrichment is viewed as an integral part of the Bornblum curriculum. Students' time is valuable, so instruction is adapted to keep every child challenged. As a dual curriculum school, our program is already quite challenging. However, when additional enrichment is appropriate, in-class enrichment, individual pull-out programs or advancement are employed. Bornblum teachers frequently pre-assess students' skills and adapt curriculum accordingly. Enrichment is provided when the teacher and administration, in consultation with you, believe it will be in the best interest of your child.

SPECIALTY CLASSES

Bornblum students receive a well-rounded education during their nine years at the school. All students take physical education and wellness, art and technology. Lower School students also take library and music.

Physical Education

Physical Education and Wellness at Bornblum offers activities to increase your child's endurance, flexibility, strength and coordination, as well as to provide a better understanding and appreciation for various sports. The wellness component teaches health, lifestyle and nutrition. It is necessary for each student to participate to benefit from the program. Students are required to take Physical Education unless excused. Students requesting to be excused must present a written note or email from the parent to the physical education teacher explaining the reason. A medical excuse from the doctor is required to exempt a student from physical education for a period of more than one week.

Students should be properly dressed for physical education classes in appropriate clothes and shoes. All students are required to wear sneakers. Students in grades six through eight are required to change into P.E. uniforms that can be purchased from Land's End. The P.E. uniform will consist of logo gym shorts and a performance style shirt.

Failure to wear the uniform will result in an incremental reduction in a student's grade on his or her report card. Although Lower School students do not have time to change for P.E., they are still welcome to purchase these items to wear on Spirit Days and outside school.

Middle School students are experiencing bodily changes that make personal hygiene very important. Students should shower regularly and use antiperspirant in the morning. We also recommend that students keep antiperspirant and/or body spray in their backpack or locker. Students will be required to keep the locker room clean and neat, using lockers provided by the school to store their clothes during P.E. uniforms should go home each day after PE and be washed and returned for the next P.E. class.

Visual Arts

Bornblum offers an exceptional visual arts program that includes drawing, painting, pottery and printing arts. The Hornick Family Pottery and Printing Lab provides students the opportunity to create truly amazing pottery and prints that your student brings home. Throughout the year, students are given the opportunity to participate in various community art contests and exhibits.

Technology class

Computer instruction begins in kindergarten and continues through eighth grade. Students will graduate from Bornblum with advanced skills in computers and other technologies.

Technology class has two components. First, students visit the computer lab weekly to learn computer software skills. Second, students regularly integrate technology, including iPads, computers, Smart Board activities, and a wide variety of other technology tools, to enhance learning of various subjects

Music

Music and music theory are a part of the kindergarten through fifth grade program. It is also integrated throughout the curriculum, especially in the Jewish Studies program. Additionally, upon parent request, when possible Bornblum makes space available to private music teachers for private music instruction.

CONFERENCES WITH TEACHERS AND/OR ADMINISTRATORS

Parent-Teacher conferences are welcomed and encouraged and may be initiated by the parent or teacher. Conferences occur at the end of the first and third quarter grading periods but may be scheduled with the teacher and/or the administration at any time of year by calling, sending a note or emailing. Please give the reasons for the conference so adequate preparation can be made. Although teachers are eager to talk with parents, their first obligation during the day is to the students in their classes. To maintain the integrity of the instructional program, all conferences are scheduled before school, after school or during a teacher's planning time.

Any problems regarding children's educational or social adjustment to school should be brought to the immediate attention of the teacher so they may be resolved. In the event that the problem is not resolved at that level, it should be brought to the attention of the General Studies Principal or Jewish Studies Principal.

STUDENT FILES

We must have permission and release forms on file to manage school records legally and effectively. Forms include emergency medical, health and inoculation, publicity release, field trip permission and permission to pick up. No files will be released to outside sources without your written permission. The forms submitted for any school year will continue to be used in subsequent years eliminating the need to fill them out annually. Please be sure to inform the office in writing of any changes you wish to make.

HONORS AND AWARDS

At Bornblum we seek to recognize students whose academic achievement and/or character demonstrate outstanding effort as students.

Honors and Awards

Mensch Awards (Lower School): A quarterly Mensch Award will be given to all Lower School students who achieve all pluses in the Citizenship area of their report card. Any student achieving this status for all four quarters will receive a Super Mensch Award.

Head of School's List and Honor Roll (Middle School): Students who earn an A in all academic subjects, specials and T'fillah will be on the Head of School's List. Students who earn an A or B in all academic subjects, specials and Tfillah will be listed on the Honor Roll. A student may not have lower than a G in Conduct to make either recognition list.

Mensch Chips: Throughout the year, students who exceed our expectations for Mensch-like behavior by performing acts of kindness and compassion in school will receive special Mensch Chips from our Head of School. Students can collect and proudly display their Mensch Chips which will be presented publicly to recognize the student in front of his or her peers.

Other Competitions and Awards: Bornblum offers a number of opportunities in both general and Jewish studies for students to participate in academic competitions. The offerings are different each year, and in the past have included events like spelling bees, geography bees, Hebrew vocabulary bees (English and Hebrew) and math competitions. Throughout the year, the school will inform students and parents about upcoming opportunities.

Duke University Talent Identification Program (TIP): High achieving students who score in the 95th percentile or higher on the total battery on an IQ or achievement test or a qualifying sub-test of a standardized achievement test administered in fourth through sixth grades are eligible to participate. TIP provides recognition, opportunities and resources for these students and their families.

Duke TIP is one of four national talent search programs, serving students in sixteen states in the southeastern United States. Students can enroll in the 4th-6th Grade Talent Search or the 7th Grade Talent Search. In each, students can take an above-level test: the EXPLORE test for 4th-6th, and the SAT or ACT college entrance examinations in the 7th grade. In addition, there are learning opportunities available in summer residential programs and through online learning for qualifying students. Learn more at www.tip.duke.edu.

Eighth Grade Graduation Awards: Each year, Bornblum will award four 8th grade awards at graduation. These include: Outstanding Performance in General Studies, Outstanding Performance in Jewish Studies, Community Service Award, and Outstanding Leadership Award.

STUDENT ADVOCATES AND MISHPACHOT (families)

In kindergarten through fifth grade, a General or Jewish Studies teacher will serve as your child's student advocate. In Middle School, the student's homeroom teacher fills this role. The advocate will be available regularly for the student and should be the first point-of-contact for academic or social guidance, or any other issue that may arise. Students should be encouraged to approach their advocates when they need advice, have questions or need help solving problems.

Students will be divided into Mishpachot (families) across grade levels. Each Mishpacha (family) will come together throughout the year for holidays and Kabbalat Shabbat. Students in each Mishpacha will have opportunities to learn together and to advocate for one another through buddying programs.

FIELD TRIPS

Field trips are an integral part of our educational program. You will be notified in advance whenever a trip is planned. At the beginning of the year, you will be asked to sign a master permission slip for all field trips. During the year, you may be asked to sign supplemental permission slips if required by the specific venues of the field trips. No children will be permitted to leave the school without this written authorization.

Class trips are a privilege. Only students demonstrating appropriate, respectful behavior will be allowed to attend. All students must be in uniform with their blue Bornblum collared shirt for any field trip.

Middle School Trip

Our sixth and seventh graders go to Nashville and Washington, D.C. in alternating years. These trips are both fun and educational, and designed to supplement the students' civics curriculum. Although the school makes every reasonable attempt to keep the cost down, there are fees to cover the expenses for these trips, and we urge you to plan accordingly. Scholarships may be available to help defray the cost of the trip, and parents and students may be able to reduce trip cost through participating in certain school or class fundraisers.

Eighth Grade Israel Trip

The Bornblum educational experience culminates with your child's eighth grade trip to Israel. This two-week journey through the Jewish homeland is an essential part of every Bornblum education. It is an educational, spiritual, and social experience that solidifies your child's Jewish identity and creates lifelong connections to Israel and the Jewish people. The cost of the trip varies from year to year based on travel expenses, the size of the group, etc. The trip is subsidized by the Jewish Community Partner's Lemsky Fund, the Mary Shainberg Fund, as well as other generous donors. Students and their families also have ample opportunities to earn money through various fundraisers that can be applied to the parent portion of the trip fees. Eighth grade parents will receive information about the trip and the costs as early as it can be accurately determined.

PARENT DRIVERS

At times you may be asked to drive a group of students on a field trip. All students must be seated in your car with proper seat belts. Booster seats are required for students under the age of nine. Parent drivers may only drive to and from the scheduled destination during field trips. Being mindful of the community nature of our school and the various allergies students may have, please do not provide any snacks to students in your care. Finally, our insurance company requires that all field trip drivers present a valid driver's license and proof of insurance to the school each time they drive any students on a school sponsored or related trip.

ISRAEL FOR REAL

Israel for Real is a student savings account in which students, beginning in kindergarten, can collect money toward their eighth grade Israel trip. The two main ways to add money to your child's Israel for Real account are by participating in certain school fundraisers and by encouraging friends and relatives to contribute to your child's account. An Israel for Real contribution is a perfect way for grandparents and other relatives and friends to contribute meaningfully to your child's Jewish education. Israel for Real funds can only be used to pay fees for the 8th grade Israel trip. If a student does not attend the 8th grade Israel trip or withdraws from Bornblum prior to the trip, all money in the student's account will be used help students requiring financial aid for this trip in the future. Israel for Real funds are kept in a separate, interest-bearing account.

PARENTS AND THE SCHOOL

PARENT-SCHOOL COVENANT

We are honored to partner with you in the education of your child. The best education occurs when parents, teachers and administrators work together. This Parent-School Covenant is a statement of your rights and responsibilities as a Bornblum parent. You will be asked to sign a copy of this covenant as a part of your summer information packet.

Parent Rights

- A Bornblum parent has the right to be treated with respect by teachers and administrators.
- A Bornblum parent has the right to be informed promptly of any major changes in his or her child's academic or behavioral performance.
- A Bornblum parent has the right to expect faculty and administration to take all reasonable steps to meet the individual educational needs of his or her child.
- A Bornblum parent has the right to a safe and clean school that is conducive to an outstanding education for his or her child.
- A Bornblum parent has the right to expect faculty and administration to act in the best interest of his or her child.
- A Bornblum parent has the right to enter school and to visit his or her child's classroom as long as prior arrangements are made with the office staff, the child's teacher or the General Studies or Jewish Studies principal.
- A Bornblum parent has the right to inspect his or her child's records and to discuss the content of those records with faculty and administration.

Parent Responsibilities

- A Bornblum parent is a partner in the education of his or her child and will make himself or herself available to communicate with teachers and administration.
- A Bornblum parent will treat teachers and administrators with respect.
- A Bornblum parent will ensure that his or her child arrives at school on time, in uniform and ready to learn every day.
- A Bornblum parent will ensure that homework is completed by his or her child whenever it is assigned.

- A Bornblum parent will use ParentLocker and Haiku to stay informed about his or her child's progress.
- A Bornblum parent will contribute volunteer time and financial support to the school.
- A Bornblum parent will communicate any concerns regarding his or her child's academic, behavioral or social performance to the child's teacher promptly.

COMMUNICATIONS

Open communication is a vital element of the success of our school. To keep parents apprised of school programs Bornblum communicates in a variety of ways, including our website, emails, Facebook, traditional mail and by sending items home in student backpacks. Our primary means of communicating what is happening with your child in school is through our online Haiku, emails, the calendar on our website and text messages through Remind.

PARENT AND GRANDPARENT PARTICIPATION

Although Bornblum has an exceptional faculty and administration that teach and guide your child throughout elementary and middle school, we consider educating your child a partnership between you and the school. Parent and grandparent participation is welcome and we encourage you not only to become involved in your child's education, but in the school's activities as a whole.

Bornblum Parent Association

The Bornblum Parent Association's (BPA's) central mission is to promote parent involvement at Bornblum through volunteering time and supporting fundraisers throughout the year. The BPA offers parents a number of avenues into participation and leadership. BPA operates in six areas: 1) Teacher and Administration Appreciation; 2) Fundraising for School Projects; 3) Chesed/Kindness Activities (supporting Bornblum families in times of need and welcoming new families to our community); 4) Parent and Family Social Events; 5) Shabbat and Holiday Support; and 6) Parent and Family Education. The BPA membership fee is \$40 per family. Parents can join the BPA any time of year but are encouraged to sign up as part of the school's summer information packet or at the school's Welcome Back Party.

Grandparent Participation

Whether your child's grandparents are near or far, Bornblum offers a number of meaningful ways for them to participate and partner with the school. Bornblum sponsors special activities for grandparents and asks that they participate in school fundraisers as well. For those students who do not have grandparents, or whose grandparents cannot participate, students are encouraged to engage another family member or family friend to fill this special role.

Open Assemblies and Programs

Throughout the year, you will be invited to participate in a number of all-school or classroom activities in which your child is involved. While parents are always welcome at school, we encourage you to attend those assemblies and programs that are designated as open to parents and/or the community. Those attending open assemblies and programs should park in the Beth Sholom parking lot and enter through the Kirby side gates.

JEWISH LIFE AT BORNBLUM

We are a community school that recognizes and respects the varied paths to Jewish identity and observance held by our families. We strive to create a school in which all Jewish children learn together in an environment of mutual respect informed by meaningful learning about the diversity of Jewish life and practice and our shared traditions, texts and language.

As an educational institution, our goal is not to serve as a synagogue for your children, rather to educate them about common Jewish practice and the diversity of Jewish life in our community. Bornblum does not dictate religious observance and respects your families' choices in this area. However, because we are a community school open to all Jewish children in Memphis, we operate in a way that fosters inclusiveness and makes it possible for every Jewish child to receive a Bornblum education.

T'fillah (Prayer)

The focus of our T'fillah program is learning how to say the prayers as well as what they mean. Therefore, attendance at daily T'fillah (prayer) is obligatory for all students. T'fillah will sometimes be in the classroom and other times, T'fillah will be communal including some or all of the grades.

An effort grade will be assigned to students to reflect their active participation and conduct during T'fillah. In Middle School, the effort grade in T'fillah may have an impact on Head of School's or Honor Roll lists.

Holy Days and Shabbat

Bornblum does not participate in, nor require or sponsor students to participate in, any activity that violates the laws of Shabbat and Holy Days. This includes activities such as competitions or tournaments that fall on a Shabbat or a Holy Day. We encourage you to be as inclusive and respectful of the various Shabbat observances of our students when planning activities that include other students in the school.

Bar and Bat Mitzvahs and Other Parties

Student socialization is an important part of the Bornblum experience. We encourage policies of inclusiveness when it comes to parties and gatherings. Where possible, we encourage you to invite all students in your child's class to such events. Invitations may

only be handed out at school if the whole class is invited. Further, if the whole class is not invited, please talk to your child about being sensitive to those not invited. Parties should not be scheduled on Shabbat or on Jewish Holidays as it may prevent some students from attending. Finally, we encourage that these social activities accommodate our community standard of Kashrut, but if they will not, we encourage you to provide a kosher alternative for those students who require it.

The Bar and Bat Mitzvah year, in particular, is a very special time in Bornblum students' lives. At Bornblum Jewish Community school we have established a tradition of celebrating this event at morning T'fillot (prayers) with the students and their families on a Thursday prior to the student's Bar or Bat Mitzvah. Please share your child's Bar/Bat Mitzvah date with the school office for the school calendar.

RE-ENROLLMENT

A re-enrollment packet will be sent to your current email address prior to winter break. Contracts for re-enrollment are due no later than March 1st and must be accompanied by the required deposit. For those enrolled in a payment plan, payments for the following academic year begin on April 1st of the current school year and payments must be completed by December 31st of the following school year.

Families applying for financial aid must complete the school's financial aid form.

Financial aid applications are confidential and therefore, questions regarding applications or financial situations should be directed only to the Head of School or the school's Financial Manager.

FEES OTHER THAN TUITION

At Bornblum we do our best to make the cost of education all-inclusive. However, there are some fees you may incur during your time at Bornblum. The following are the main items that carry extra fees:

- Field trips, including the 6th and 7th Grade Trips to Nashville and Washington, and the 8th grade Israel trip;
- Uniforms, school supplies and academic planners, as well as P.E. uniforms for middle school students;
- Spirit wear items;
- Eighth grade students will have to purchase a graphing calculator. Sixth and seventh grade students must purchase a regular scientific calculator;
- Three percent service fee on all credit card transactions;
- Third party vendor fees for tuition payment plans;

- Bornblum Parent Association dues;
- Aftercare and after school activities;
- Middle School Technology Fee.

LIST OF COMMONLY ACCEPTABLE KOSHER SYMBOLS

The school recognizes any kosher symbol accepted on Chicago Rabbinical Council's list of kosher symbols, plus the Va'ad HaKashruth of Memphis, and Rabbi Levi Klein of Chabad. The following page is a list of common, acceptable kosher symbols.

